

# AGENDA

## Regulatory Committee

Date: **Tuesday 14 July 2009**

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Time: **2.00 pm**

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Place: **The Council Chamber, Brockington, 35 Hafod Road,  
Hereford**

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Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

**Pete Martens, Committee Manager Planning & Regulatory**

Tel: 01432 260248

Email: [pmartens@herefordshire.gov.uk](mailto:pmartens@herefordshire.gov.uk)

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If you would like help to understand this document, or would like it in another format or language, please call Pete Martens, Committee Manager Planning & Regulatory on 01432 260248 or e-mail [pmartens@herefordshire.gov.uk](mailto:pmartens@herefordshire.gov.uk) in advance of the meeting.

# Agenda for the Meeting of the Regulatory Committee

## Membership

<b>Chairman</b>	<b>Councillor Brig P Jones CBE</b>
<b>Vice-Chairman</b>	<b>Councillor JW Hope MBE</b>
	<b>Councillor CM Bartrum</b>
	<b>Councillor DJ Benjamin</b>
	<b>Councillor PGH Cutter</b>
	<b>Councillor SPA Daniels</b>
	<b>Councillor JHR Goodwin</b>
	<b>Councillor RC Hunt</b>
	<b>Councillor PJ McCaull</b>
	<b>Councillor A Seldon</b>
	<b>Councillor JD Woodward</b>

## **GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS**

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is. A Councillor who has declared a prejudicial interest at a meeting may nevertheless be able to address that meeting, but only in circumstances where an ordinary member of the public would be also allowed to speak. In such circumstances, the Councillor concerned will have the same opportunity to address the meeting and on the same terms. However, a Councillor exercising their ability to speak in these circumstances must leave the meeting immediately after they have spoken.

## AGENDA

	Pages
<p><b>1. APOLOGIES FOR ABSENCE</b> To receive apologies for absence.</p>	
<p><b>2. NAMED SUBSTITUTES (IF ANY)</b> To receive details any details of Members nominated to attend the meeting in place of a Member of the Committee.</p>	
<p><b>3. DECLARATIONS OF INTEREST</b> To receive any declarations of interest by Members in respect of items on the Agenda.</p>	
<p><b>4. CHAIRMAN AND VICE CHAIRMAN</b> To note that at the Extraordinary Meeting of Council on 12th June 2009, Brigadier P Jones CBE was elected Chairman and Councillor JW Hope was appointed Vice Chairman for the ensuing Municipal Year.</p>	
<p><b>5. MINUTES</b> To approve and sign the Minutes of the meeting held on 9th June 2009.</p>	1 - 4
<p><b>6. PROCEDURAL ARRANGEMENTS</b> To note the procedural arrangements for the meeting.</p>	5 - 6
<p><b>7. APPLICATIONS TO RE-INSTATE AN EXPIRED HACKNEY CARRIAGE VEHICLE LICENCE OUTSIDE STANDARD CONDITION 9.5 BY MR BAIRKDAR</b> To decide whether to licence a vehicle outside the standards vehicle licence conditions.</p>	7 - 16
<p><b>EXCLUSION OF THE PUBLIC AND PRESS</b> In the opinion of the Proper Officer, the following item will not be, or is likely not to be, open to the public and press at the time it is considered.</p> <p><b>RECOMMENDATION:</b>            that under section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Schedule 12(A) of the Act, as indicated below</p>	
<p><b>8. DUAL HACKNEY CARRIAGE / PRIVATE HIRE LICENCE HOLDER</b> To consider issues regarding the holder of a joint hackney carriage / private hire driver's licence.</p> <p style="text-align: center;"><i>This report will be enclosed separately with the Agenda or follow.</i></p>	17 - 78



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### **YOU HAVE A RIGHT TO: -**

- Attend all Council, Cabinet, Committee and Sub-Committee meetings unless the business to be transacted would disclose 'confidential' or 'exempt' information.
- Inspect agenda and public reports at least five clear days before the date of the meeting.
- Inspect minutes of the Council and all Committees and Sub-Committees and written statements of decisions taken by the Cabinet or individual Cabinet Members for up to six years following a meeting.
- Inspect background papers used in the preparation of public reports for a period of up to four years from the date of the meeting. (A list of the background papers to a report is given at the end of each report). A background paper is a document on which the officer has relied in writing the report and which otherwise is not available to the public.
- Access to a public Register stating the names, addresses and wards of all Councillors with details of the membership of Cabinet and of all Committees and Sub-Committees.
- Have a reasonable number of copies of agenda and reports (relating to items to be considered in public) made available to the public attending meetings of the Council, Cabinet, Committees and Sub-Committees.
- Have access to a list specifying those powers on which the Council have delegated decision making to their officers identifying the officers concerned by title.
- Copy any of the documents mentioned above to which you have a right of access, subject to a reasonable charge (20p per sheet subject to a maximum of £5.00 per agenda plus a nominal fee of £1.50 for postage).
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## **HEREFORDSHIRE COUNCIL**

**BROCKINGTON, 35 HAFOD ROAD, HEREFORD.**

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HEREFORDSHIRE COUNCIL

## **MINUTES of the meeting of Regulatory Committee held at The Council Chamber, Brockington, 35 Hafod Road, Hereford on Tuesday 9 June 2009 at 2.00 pm**

**Present:** Councillor Brig P Jones CBE (Chairman)  
Councillor JW Hope MBE (Vice Chairman)

**Councillors:** CM Bartrum, DJ Benjamin, PGH Cutter, JHR Goodwin,  
DW Greenow, RC Hunt and A Seldon

### **1. CHAIRMAN AND VICE CHAIRMAN**

The Committee Manager reported that Council had not elected Chairman and Vice-Chairmen at the Annual Meeting on 22nd May, 2009 and that the matter would be dealt with at the Extraordinary Council on 12th June. It was therefore necessary for the Committee to elect a Chairman and appoint a Vice-Chairman for the meeting.

#### **RESOLVED:**

**That Councillor Brig P Jones CBE be elected Chairman; and Councillor JW Hope be appointed Vice-Chairman for this meeting.**

### **2. APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors ME Cooper, SPA Daniels, PJ McCaull and DC Taylor.

### **3. NAMED SUBSTITUTES (IF ANY)**

Councillor GW Greenow was appointed named substitute for Councillor DC Taylor and Councillor RC Hunt for Councillor PJ McCaull.

### **4. DECLARATIONS OF INTEREST**

Mr F Spriggs the Licensing Officer declared a prejudicial interest in Agenda Item 10 (minute 153) – Application for renewal of vehicle licence by Mr J Bishop, and left the meeting for the duration of the item.

### **5. MINUTES**

**RESOLVED: That the Minutes of the meeting held on 11th May, 2009 be approved as a correct record and signed by the Chairman.**

### **6. ALCOHOL CONSUMPTION IN PUBLIC PLACES – AMENDMENT DESIGNATION OF PUBLIC PLACES IN HEREFORD**

The Licensing Officer presented a report suggesting an amendment to 'The Herefordshire (Alcohol Consumption in Designated Places) Order (No.3) 2007 in respect of Hereford City. He said that following a recent review it had been noted that when the original order was made in 2007, Broad Street had been omitted. The Order gave the Police (including Community

Support Officers) the power to require a person not to drink alcohol in a designated place, and to surrender any alcohol or alcohol containers. Failure to comply with an officer's requirements in respect of drinking or surrendering alcohol was an arrestable offence. An extensive consultation process was undertaken prior to the commencement of the Order and no further consultation was felt to be necessary by the Officers for Broad Street to be included. The Committee concurred with the view of the Licensing Officer that Broad St should be included in the Order.

**RESOLVED THAT:**

**an amendment be made to The Herefordshire (Alcohol Consumption in Designated Places) Order (No.3) 2007 in respect of Hereford City to include Broad Street, Hereford.**

**7. PRIVATE HIRE VEHICLE CONDITIONS ATTACHED TO A SPECIALIST PRIVATE HIRE VEHICLES (FIRE ENGINES) LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976**

A report was presented by the Licensing Officer about suggested additions to update the conditions to be attached to Specialist Private Hire Vehicles in respect of decommissioned Fire Engines. He said that the original conditions for fire engines were agreed by the Committee in July 2006. Since that date changes had taken place in the standard licence conditions which were applied to hackney carriage and private hire vehicles which necessitated additional conditions for such decommissioned fire engines. The Licensing Officer explained the purposes for which such vehicles were used and said that consideration had been given to the best practice of other licensing authorities when licensing them. He proposed that the following condition should be added:-

- 1.1 A vehicle may only be licensed providing that the vehicle has passed an enhanced VOSA Single Vehicle Approval (SVA) test and the applicant has provided a written self-declaration that no changes have taken place to that vehicle since the SVA test was passed.

The Committee discussed the proposals and felt that an additional condition should be added to require that only those vehicles which are classified as fire engines when first registered by the DVLA could be licensed and not vehicles which had been converted to fire engines from other vehicles.

**RESOLVED THAT:**

**the vehicle licence conditions attached to decommissioned fire engines as specialist private hire vehicles be amended as follows:**

- 1.2 **A vehicle may only be licensed providing that the vehicle has passed an enhanced VOSA Single Vehicle Approval (SVA) test and the applicant has provided a written self-declaration that no changes have taken place to that vehicle since the SVA test was passed; *and* the vehicle must be one which has been classified as a fire engine when first registered by the DVLA and not one which has been converted to fire engines from another vehicle.**



**8. PROCEDURAL ARRANGEMENTS**

The Committee noted the procedural arrangements for the following items to ensure that Officers and applicants received a fair hearing.

**9. APPLICATIONS TO RE-INSTATE AN EXPIRED HACKNEY VEHICLE LICENCE OUTSIDE STANDARD CONDITION 9.5 BY MR NICHOLAS MADDY**

The Licensing Officer presented a report was about an application from Mr NJ Maddy for the re-instatement of a hackney carriage hire vehicle licence outside the Councils standard condition 9.5. which stipulated that an application for the renewal of a vehicle license after it had expired would be treated as a new application. He said that Mr Maddy's licence had expired on 9<sup>th</sup> April, 2009 but that due to a procedural oversight the details had not been recorded on the computer system last year and therefore no renewal reminders had been sent. There was no mandatory requirement for the Licensing Team to do this and the responsibility for renewal lay with the applicant. Mr Maddy had however been granted a temporary renewal up to the day of the meeting in the light of this.

Having considered the matter, the Committee decided that in view of the particular circumstances involved, Mr Maddy's licence could be renewed until 9<sup>th</sup> April 2010.

**RESOLVED THAT:**

**an application from Mr NJ Maddy to deviate from the standard condition number 9.5, for the renewal of Hackney Carriage Licence No. H332 in respect of Scoda Octavia GN53 HVG, be approved.**

**10. APPLICATIONS TO RE-INSTATE AN EXPIRED PRIVATE HIRE VEHICLE LICENCE OUTSIDE STANDARD CONDITION 9.5 BY MR JOHN BISHOP**

The Acting Regulatory Services Manager presented a report about an application from Mr J Bishop for the re-instatement of a private hire vehicle licence outside the Councils standard condition 9.5. which stipulated that an application for the renewal of a vehicle license after it had expired would be treated as a new application. He said that Mr Bishop wished to transfer Private Hire Plate No. P225 from a Ford Mondeo saloon to a Rover 75 with this renewal application. The licence expired on 27th February 2009 and although Mr Bishop applied to renew and transfer it on 3rd March 2009, the timescale for the application did not comply with the Council's licensing conditions.

Mr Bishop said that he had encountered problems in arranging for the vehicle to be inspected by the Council's vehicle testing centre in time and then to submit the application to the Licensing Section which was only open on certain days of the week. The Acting Regulatory Services Manager said that he had recently met the manager of the testing centre and it became clear that proprietors needed to be more timely in submitting their vehicles for inspection. Proprietors could also start the application process for renewal by submitting their applications to the Info in Hereford Centres when the Licensing Office was closed.

Having considered all the circumstances regarding the application and the timescale involved, the Committee decided that an exception could be made to the Council's licensing conditions and the application could be granted. The Acting Regulatory Services Manager was also requested to remind the trade about the need to be timely in submitting their vehicles for inspection at the testing centre, and advise that they could submit their applications to the Council's Info Centres.

**RESOLVED THAT:**

- (i) an application from Mr J Bishop to deviate from the standard condition number 9.5, for the renewal and transfer of Private Hire Plate No. P225 in respect of Rover 75 VO54 TWE, be approved;
- (ii) The Acting Regulatory Services Manager remind the trade about the need to be timely in submitting their vehicles for inspection at the testing centre, and advise that they could submit their applications to the Council's Info Centres.

**11. APPLICATION TO RE-INSTATE AN EXPIRED HACKNEY CARRIAGE VEHICLE LICENCE OUTSIDE STANDARD CONDITION 9.5 BY MR BAIRKDAR**

The Licensing Officer introduced a report about an application from Mr Bairkdar to transfer a licence to a vehicle which did not comply with the Council's licensing conditions in respect of the age and mileage of vehicles. Condition number 3.3b stipulated that :-

*The replacement vehicle shall be no more than 2 years older than the outgoing vehicle, and have at least 30,000 less miles on the clock. All vehicles must be replaced at 8 years for non wheel chair and 15 years for wheel chair access vehicles.*

He said that since the last meeting Mr Bairkdar has sourced another vehicle which had M1 classification on the registration document, but had higher mileage than the outgoing vehicle. vehicle to be plated on P406. The mileage on the proposed new vehicle is 262,898 and the outgoing vehicle had 189,707. He advised that Condition 3.2 stated that :-

*Written authorisation must be obtained before any new/replacement new vehicle is purchased and tested. The test will not be carried out until this is handed to the test centre.*

Mr Bairkdar had not submitted written authorisation for this vehicle.

Mr Bairkdar said that he was unable to confirm the difference in mileage between the outgoing vehicle and its replacement because the former had already been sold. The Committee felt that there was merit in deferring further consideration of the matter to enable Mr Bairkdar to obtain confirmation of the mileage of the sold vehicle. Furthermore if everything was to the satisfaction of the Acting Regulatory Services Manager, the licence could be transferred to the replacement vehicle.

**RESOLVED THAT:**

**consideration of an application from Mr Bairkdar to transfer a vehicle licence be deferred pending him obtaining the necessary evidence of mileage but that if he complied with all the requirements of the licensing conditions to the satisfaction of the Acting Regulatory Services Manager, the licence could be granted.**

The meeting ended at 3.40 pm

**CHAIRMAN**

**REGULATORY COMMITTEE**  
**LICENSING APPEAL PROCEDURE**

1. Introduction by Clerk to the Panel.
2. Licensing Officer outlines the case.
3. Applicant (or his solicitor) sets out his case.
4. Questions asked by the Panel or Licensing Officer or Applicant.
5. Applicant (or his solicitor) asked if he would like to make further comment or representation, or if he requires time to comment or investigate (if so, Chairman defers application).
6. In dealing with each application, the applicant (and any representative) should also withdraw should be asked to withdraw when they have finished their presentation. All officers, other than the Clerk to the Panel, should also withdraw. It would be preferable for the applicant and officers to await the decision at different locations.
7. If either the applicant or the officer are needed to furnish additional information, they should all be invited back before the Panel. When the additional information has been furnished, they should all be asked to leave again.
8. The Panel can then reach a decision in the usual way, but in the absence of parties.
9. The applicant and officers will then be invited to return. The Chairman will announce the decision. The Chairman should also say that the decision will be communicated in writing in due course, and that the applicant will be informed of any right of appeal (if the decision is a refusal).
10. When the first applicant is finished, that applicant should leave. Deal with the second application the same way.



<b>MEETING:</b>	<b>REGULATORY COMMITTEE</b>
<b>DATE:</b>	<b>14 JULY 2009</b>
<b>TITLE OF REPORT:</b>	<b>APPLICATIONS TO RE-INSTATE AN EXPIRED HACKNEY CARRIAGE VEHICLE LICENCE OUTSIDE STANDARD CONDITION 9.5 BY MR BAIRKDAR</b>
<b>PORTFOLIO AREA:</b>	<b>REPORT BY HEAD OF ENVIRONMENTAL HEALTH &amp; TRADING STANDARDS ENVIRONMENT &amp; CULTURE</b>

**CLASSIFICATION:** Open

### **Wards Affected**

County-wide

### **Purpose**

To decide whether to licence a vehicle outside the standards vehicle licence conditions.

### **Key Decision**

This is not a Key Decision.

### **Recommendation(s)**

**THAT Committee:**

- (a) **Grant the licence outside the standard conditions on this occasion; and**
- (b) **Advise Mr Bairkdar that any future application in similar circumstances may be refused.**

### **Key Points Summary**

- Licence expired 23<sup>rd</sup> June 2009.
- Re-newel application received on 29<sup>th</sup> June 2009.
- Reminder Letters were sent regarding the expiry of licence on 27<sup>th</sup> April & 17<sup>th</sup> June 2009.

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Further information on the subject of this report is available from  
Fred Spriggs – Licensing Officer on (01432) 383542

## Alternative Options

### 1 The licence cannot be granted and therefore is refused:

The Committee could refuse the application.

**Advantages:** This would ensure that the existing licence conditions are met on this occasion.

**Disadvantages:** It could be subject to legal challenge if considered unreasonable or disproportionate.

**Reason:** The Head of Service has considered this option and believes that in the circumstances it would be proportionate to follow the recommendation.

### To defer the decision in order to get more information

The Committee could defer making a decision in order to allow further information to be obtained that will either conclude or have a bearing on the case. Once the information is received the decision could then be delegated to officer level for quick resolution. If there is a deferment, then the licence would not be granted until satisfactory information has been produced.

**Advantages:** Gives the opportunity for the applicant to produce further information in support of the application and allows a pragmatic way forward. If the decision is delegated to officer level then it would also reduce the need for an additional Committee Hearing, thus saving time and costs.

**Disadvantages:** This would delay the decision process and may mean that the livelihood of the applicant could be affected.

**Reason:** The Head of Service has considered this option but it is felt that further information is not required to enable the Council to reach a decision.

### To reach some other decision

The Committee could reach some other decision.

**Advantages:** This leaves other solutions open to the Committee to resolve the application.

**Disadvantages:** There are no clear directions from the Head of Environmental Health & Trading Standards in respect of alternatives, although this could be offered via the Council's legal representative at the hearing.

**Reason:** The Head of Service has considered this option, although it is difficult to envisage what other decision could be reached before the hearing.

## Reasons for Recommendations

- 2 In view of the fact that this was not a deliberate oversight on the part of the applicant, on this occasion the Head of Service recommends it would be appropriate that the application should be granted.

## Introduction and Background

3. Under the terms of the Town Police Clauses Act 1847 and the Local Government (Miscellaneous Provisions) Act 1976 local authorities may make reasonable conditions for the regulation of both hackney carriages and private hire vehicles, drivers and operators.

The current standard licence conditions were approved at Regulatory Committee on the 18<sup>th</sup> December 2007. (See Appendix 1)

Standard condition number 9.5 states: -

*“All applications received after the date of expiry will be treated as grants and not renewals and the appropriate conditions and fees will apply”.*

This Authority previously licensed a VW Passat saloon registration number ‘AK05 RWX’ on Plate No.H190, which was first registered on 20<sup>th</sup> May 2005.

On 27<sup>th</sup> April 2009 and 17<sup>th</sup> June 2009 the Licensing Team wrote to Mr Bairkdar advising him that this vehicle plate would expire on 23 June 2009. (Appendix 2). There is no mandatory requirement for the Licensing Team to do this.

No application was received from Mr Bairkdar and accordingly the plate expired on 23<sup>rd</sup> June 2009.

On 29<sup>th</sup> June 2009 (6 days after expiry) an application (Appendix 3) was brought into the Bath Street Offices by Mr Bairkdar to licence the vehicle. A licensing team member advised that as the application was late, the matter would have to be considered by Regulatory Committee.

A temporary licence was issued for the vehicle under devolved powers until the matter was decided by this committee. This plate expires at midnight tonight (14<sup>th</sup> July 2009).

The application therefore is to grant a new plate to the previously licensed vehicle.

## **Key Considerations**

- 4 Whether or not in the given circumstances the application should be granted outside the standard conditions.

## **Community Impact**

5. It is felt that any decision made will have very little or no impact on the community.

## **Financial Implications**

- 6 Not applicable.

## **Legal Implications**

- 7 Under the Local Government (Miscellaneous Provisions) Act 1976 there is a right of appeal to a Magistrates Court within 21 days of notification of the decision being served on the applicant.

## **Appendices**

- 8 Appendix 1 – Copy of standard licence conditions  
Appendix 2 – Computer print out of renewal letter from Lalpac  
Appendix 3 – Copy of application forms

## **Background Papers**

Background papers are available for inspection in the Council Chamber, Brockington, 35 Hafod Road, Hereford 30 minutes before the start of the hearing.







Receipt No: 140903  
 Date: 29/6 09

Application for renewal of  
**VEHICLE LICENCE**

**£240.00**

Surname (MR.MRS.MISS.MS)..... Maiden Name.....

All Forenames: BARBARA..... Previous Surnames/Aliases.....

Date of Birth: 5.7.55..... Place of Birth: DAMASCUS..... Sex M/F

Present Address: THE PASTURES, LOWER BULLINGHAM, HERFORD.....

..... Post Code: HR2 6EW.....

Telephone Number: Business: 27777..... Home: 26 8135.....

Mobile: 07966 50156.....



**PREVIOUS ADDRESSES IN LAST 12 MONTHS**

Give names and addresses of any change of employer, during the past 12 MONTHS

**PARTICULARS OF VEHICLE**

**NAME ON REGISTRATION DOCUMENT**

MAKE VOLKSWAGEN

REGISTRATION NO. AK05RWX

MODEL PASSAT TDI

PLATE NO. H190

COLOUR SILVER

CURRENT EXPIRY DATE 23.6.09

SEATS 4

DATE OF 1<sup>ST</sup> REGISTRATION 20.5.05

ANY ALTERATIONS TO VEHICLE IN PAST 12 MONTHS **YES/NO**  
 (If yes, please notify on separate sheet)

Is the vehicle wheelchair accessible? **YES/NO**

Does the vehicle have a meter fitted? **YES/NO**

Make: ALFA ROMEO..... Model: ALFA ROMEO.....

**FOR OFFICE USE ONLY**

DATE	AMOUNT	INCOME CODE

Address at which vehicle will be kept.....

.....ON ROAD/OFF ROAD

Insurance Company.....

Insurance Valid From.....To.....

Persons covered to drive with limitations (if any) ie. Age restriction, insured only

Comprehensive/Third Party Fire & Theft.....

Hackney/Private Hire Cover.....

Name and address of Company/Group for whom vehicle will operate.....

Signature of Operator.....


I certify that the above answers are true and understand that if there are any omissions or false statements, my application will be refused or if a licence has been issued, it will be liable to immediate suspension or revocation.

I understand that any licence issued to me is subject to the provisions of the Town Police Clauses Act 1847, the Local Government (Miscellaneous Provisions) Act 1976 and any conditions and byelaws that may be in force from time to time within the Licensing Authority. I further understand that any vehicle licence plate issued to me will remain in the ownership of Herefordshire Council.

**I enclose the following:**

1. Certificate of Insurance
2. Registration Document
3. Certificate of Compliance
4. Vehicle Inspection Certificate

**I certify that I have received, read and understood the conditions in relation to the issue of a hackney carriage/private hire vehicle licence and agree that information in relation to my application may be shared with other directorates within Herefordshire Council.**

Signature.......... Date..... 20.10.09.....

<p><b>ON COMPLETION PLEASE RETURN</b></p> <p>Any queries regarding any aspect of this Application, please contact the Taxi Licensing Office</p> <p><b>Tel: 01432 260461 (24 hour answer)</b></p>	<p><b>(marked PRIVATE AND CONFIDENTIAL)</b></p> <p>Hackney Carriage &amp; Private Hire Licensing Herefordshire Council First Floor 15 Blackfriars Street Herefordshire, HR4 9HS</p>
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**PARTNER**

(THIS FORM TO BE COMPLETED BY THE SECOND LICENCE HOLDER, IF YOU INTEND TO HAVE TWO NAMES ON YOUR LICENCE)

**VEHICLE LICENCE**

Surname (MR.MRS.MISS.MS).....Maiden Name.....

All Forenames.....Previous Surnames/Aliases.....

Date of Birth.....Place of Birth..... Sex M/F

Present address.....

.....Post Code.....

Telephone Number: Business.....Home.....

**Particulars of Vehicle**

**REGISTRATION NO.**

**PLATE NO.**


**HAVE YOU BEEN CONVICTED OF ANY CRIMINAL/TRAFFIC OFFENCE IN THE LAST 12 MONTHS** YES/NO

**HAVE YOU BEEN INVOLVED IN ANY INCIDENT DURING THE LAST 12 MONTHS WHICH MAY RESULT IN COURT PROCEEDINGS BEING TAKEN AGAINST YOU (If so please notify on separate sheet)** YES/NO

I certify that the above answers are true and understand that if there are any omissions or false statements, my application will be refused or if a licence has been issued, it will be liable to immediate suspension or revocation.

I understand that any licence issued to me is subject to the provisions of the Town Police Clauses Act 1847, the Local Government (Miscellaneous Provisions) Act 1976 and any conditions and byelaws that may be in force from time to time within the Licensing Authority. I further understand that any vehicle licence plate issued to me will remain in the ownership of Herefordshire Council.

I certify that I have received, read and understood the conditions in relation to the issue of a hackney carriage/private hire vehicle licence and agree that information in relation to my application may be shared with other directorates within Herefordshire Council.

Signature..........Date 25.6.09.....

**INSPECTION OF HACKNEY CARRIAGE**

**RENEWAL**

REG. NO: AK05 RUX

NO. OF SEATS: 4

V.I.N. NO: WVWZZZ3BZ5P0094 COMPANY NAME: \_\_\_\_\_  
 95

NAME & ADDRESS: \_\_\_\_\_

MAKE: VOLKSWAGEN MODEL: PASSAT PETROL/DIESEL MILEAGE: 85204  
 364

INSPECTION CERTIFICATE RELATING TO ABOVE VEHICLE	NO	YES
Complies in all respects to MOT inspection standard	✓	✓
Approved Fire extinguisher fitted: Type to be: Dry Powder 1kg to B.S. 5423 (1980) <i>Too small 0.8kg fitted</i>		
First Aid Kit to comply with H&SC Code of Practice – First Aid at Work, Paragraph 20		✓
Is vehicle generally clean and well maintained		✓
BSI Approved taximeter installed, working correctly and set to current scale charges		✓
Are scales of charges readily visible to passengers		✓
Is illuminated taxi sign fitted, does it work		✓

25/6  
 10/0

**RESULTS**

PASS (CERTIFICATE OF COMPLIANCE ) ISSUED	✓	
LICENCE NUMBER ALLOCATED: <u>H190</u>		✓
THE VEHICLE REQUIRES RECTIFICATION OF DEFECTS LISTED BUT WITHDRAWAL OF LICENCE <u>NOT</u> NECESSARY.		
THE VEHICLE REQUIRES RECTIFICATION OF DEFECTS LISTED IMMEDIATE WITHDRAWAL OF LICENCE		

THE ITEMS REFERRED TO ARE TO BE RECTIFIED AND THE VEHICLE RE-SUBMITTED FOR INSPECTION WITHIN 7 DAYS. FAILURE TO DO SO WOULD MEAN SUSPENSION OF VEHICLE'S LICENCE TO OPERATE.

EXAMINED BY: M. SKIRMS

DATE: JUNE 17<sup>th</sup> 2009

SIGNED: M. SKIRMS

THE VEHICLE HAS BEEN RE-EXAMINED AND A CERTIFICATE OF COMPLIANCE (NO. 09/E-01605) HAS BEEN ISSUED

EXAMINED BY: M. SKIRMS

DATE: JUNE 25<sup>th</sup> 2009

SIGNED: M. SKIRMS

A Item tested	Pass	Fail	DEFECTS/COMMENTS
<b>Lighting Equipment</b>			
Front & rear lamps etc.	✓		
Headlamp	✓		
Headlamp aim	✓		
Stop Lamps	✓		
Rear Reflectors	✓		
Directions indicators & hazard lamps	✓		
<b>Steering and Suspension</b>			
Steering control	✓		O/S FRONT OUTER C.V BOOT INSECURE PASSED 25/6/19 [Signature]
Steering mechanism/system	✓		
Power steering	✓		
Transmission Shafts		-	
Wheel bearing	✓		
Front suspension	✓		
Rear suspension	✓		
Shock absorbers	✓		
Wheel alignment	2	2	
<b>Brakes</b>			
ABS warning system/controls	✓		O/S FRONT BRAKE HOSE BULGING PASSED 25/6/19 [Signature]
Condition of service brake system		-	
Condition of parking brake system	✓		
Service brake performance	✓		
Parking brake performance	✓		
Additional braking devices	2	2	
<b>Tyres and Wheels</b>			
Tyre size type	✓		O/S FRONT TYRE WORN BELOW 1.6MM PASSED (SHOULD FIT) 2.5MM 25/6/19 [Signature]
Tyre load/speed ratings	✓		
Tyre condition		-	
Roadwheels	✓		
Seatbelts			
Mountings/Condition/Operation	✓		
<b>General</b>			
Drivers view of the road	✓		EMISSIONS HIGH FAILED 25/6/19 [Signature]
Horn	✓		
Exhaust system	✓		
Exhaust emissions		-	
General vehicle condition	✓		
Mirrors	✓		
Fuel system	✓		
Registration plates and VIN numbers	✓		
Speedo	✓		
Battery security	✓		
Driving controls	✓		
Glazing	✓		
Fluid leaks	✓		
Spare wheel and security	✓		
Operation of windows, doors and hinges	✓		
Engine/Transmission mountings	✓		



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